

Job Title: Construction Contract Manager IO0961

Requisition ID **7202** - Posted - (France, 13067 St Paul Lez Durance Cedex) - **Business Operations - New Posting**

The ITER Organization brings together people from all over the world to be part of a thrilling human adventure in southern France—building the ITER Tokamak. We require the best people in every domain.

We offer challenging full-time assignments in a wide range of areas and encourage applications from candidates with all levels of experience, from recent graduates to experienced professionals. Applications from under-represented ITER Members and from female candidates are strongly encouraged as the ITER Organization supports diversity and gender equality in the workplace.

The ITER Organization (IO) is an Equal Opportunity organization committed to diversity and inclusiveness in the workplace.

As the IO attracts and retains people coming from a vast array of different backgrounds and cultures, bias and exclusion cannot be tolerated. The IO believes it is our diverse perspectives and backgrounds that gives unique strength and value to the ITER mission, regardless of race, member nation, gender, religion, status, sexual orientation, or disability - all are welcome and respected at ITER.

Our working environment is truly multi-cultural, with 29 different nationalities represented among staff. The ITER Organization Code of Conduct gives guidance in matters of professional ethics to all staff and serves as a reference for the public with regards to the standards of conduct that third parties are entitled to expect when dealing with the ITER Organization.

The south of France is blessed with a very privileged living environment and a mild and sunny climate. The ITER Project is based in Saint Paul-lez-Durance, located between the southern Alps and the Mediterranean Sea—an area offering every conceivable sporting, leisure, and cultural opportunity.

To see why ITER is a great place to work, please look at this [video](#)

Application Deadline: 31/01/2024

Department: ITER Construction Project

Division: Construction Project Office

Job Family: Project Support

Job Role: Coordinating Officer

Job Grade: P4

Language Requirements: Fluent in English (written & spoken)

Contract Duration: Up to 5 years

Purpose

As ITER Construction Contract Manager, you will be responsible for ensuring Construction Contracts have transparency with relevant stakeholders, schedule and cost, and risks and opportunities.

You will work closely with all 10 Program Managers under the Construction Project Office.

Background

Construction Project Office (CPO) is a key organization within the ITER Construction Project Department in terms of scope, schedule and cost control. Main cost driver of the Construction activities is assembly and installation contracts. Construction Contract Manager will work closely with the Program Managers / Project Leaders under the leadership of Construction Project Office Head, and supports execution of the contracts through implementation of robust schedule and cost control, in close collaboration with Project Control Managers from Finance and Project Control Division. The Construction Contract Manager also implements robust risk mitigation measures to avoid schedule slippage or cost overrun.

Key Duties, Scope, and Level of Accountability

- Oversees and monitors performance of major Construction Contracts, and Provides Contract Management guidance in terms of risks management to each Program Manager in continuity during Project evolution;
- Anticipates external events out of Program Managers governance, and proposes solutions;
- Conducts independent assessments, and provides strategies on construction and contract management matters to achieve control of the risks and generate through it potential opportunities;
- Pays special attention to key components deliveries from the Domestic Agencies, and coordinates with quality and financial teams, as well as Programs' Manager effective mitigation measures in case of deviation on quality or need date for assembly;
- Follows consultation and preparatory meetings with quality, financial teams and Programs' Manager, liaises with the DA's to resolve any quality issue or delays to components manufacturing; and negotiates scope transfer to the IO - if needed - to assure the IO assembly need date;
- Supports the resolution of contract claims and / or disputes, in collaboration with Legal partners;
- May be requested to perform other duties in support of the project;
- May be required to work outside the ITER Organization (IO) reference working hours, including nights, week-ends and public holidays.

Measure of Effectiveness

- Efficiently supports the management of key deliveries from the Domestic Agencies;
- Identifies and solves or escalates critical issues and risks to the Head of Construction Project Office, in a timely manner;
- Performs analysis and independent assessments to define risk mitigation strategies and solutions;
- Implements risks / opportunities management techniques for the monitoring of the installation and procurement contracts in compliance with risks control strategy implementation.

Experience & Profile

- **Professional Experience:**
 - Minimum 10 years' experience in Project and Construction Management in complex project field installation.
- **Education:**
 - Masters' degree or equivalent in Mechanical or Nuclear Engineering field or other relevant discipline;
 - The required education degree may be substituted by extensive professional experience involving similar work responsibilities and/or additional training certificates in relevant domains.
- **Language requirements:**
 - Fluent in English (written and spoken).
- **Technical competencies and demonstrated experience in:**
 - Contract management and execution: monitors contract execution and delivery of services and / or components, managing internal and external parties to ensure implementation according to contractual requirements;
 - Procuring and supervising the manufacturing of nuclear components;
 - Project Management in large construction projects: planning, measuring progress, managing risks and costs, and reporting on progress to manage programs or initiatives within the constraints of human and financial constraints;
 - Planning: define scopes of work, estimating cost, sequencing, risk and planning for change management;
 - Analysis, risk identification and management: anticipate and adapt proposed solutions and tasks to the environment and constraints;

- Construction project performance monitoring such as Earned Value Management (EVM), and reporting via dashboard or other method;
 - Problem solving: assess problems, identify root causes, and reach practical solutions in a consistent way to reach project objectives;
 - Negotiation: ability to reach an agreement with another party to meet IO objectives by managing complex data points and influence;
 - IT skills consistent with requirements for managing a complex project;
 - **IO Core Behavioral Competencies:**
 - Collaborate: Ability to facilitate dialogue with a wide variety of contributors and stakeholders;
 - Communicate Effectively: Ability to adjust communication content and style to deliver messages to work effectively in a multi-cultural environment;
 - Drive results: Ability to persist in the face of challenges to meet deadlines with high standards;
 - Manage Complexity: Ability to analyze multiple and diverse sources of information to understand/define problems accurately before moving to proposals;
 - Instill trust: Ability to apply high standards of team mindset, trust, excellence, loyalty and integrity.
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The following important information shall apply to all jobs at ITER Organization:

- May be requested to perform other duties in support of the project as defined by your line manager, and when relevant upon the request of the matrix manager;
- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, and ITER Values (Trust; Integrity; Excellence; Team mind set; Diversity and Inclusiveness);
- ITER Core Technical Competencies (Knowledge of these competencies may be acquired through on-board training at basic understanding level for all ITER staff members) :
 - 1) Nuclear Safety, Environment, Radioprotection and Pressured Equipment
 - 2) Occupational Health, Safety & Security
 - 3) Quality Control & Quality Assurance Processes
 - Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;
 - May be requested to be part of any of the project/construction teams and to perform other duties in support of the project;
 - Informs the IO Director-General or Department Head of any important and urgent issues that cannot be handled by line management and that may jeopardize the achievement of the Project's objectives;
 - For staff expected to perform on-call, shift hours, or other work outside ITER Organization reference working hours, including nights, weekends, and public holidays, the possession of a driving license valid in France is required. No commuting vehicle will be provided by the ITER Organization.