

Job Title: Accounting Officer IO0073 & IO0296

Requisition ID **7503** - Posted - (France, 13067 St Paul Lez Durance Cedex) - **Business Operations - New Posting**

Fusion, the nuclear reaction that powers the sun and the stars, is a promising long-term option for a sustainable, non-carbon emitting global energy supply.

The ITER Organization (IO), based in the southern France, welcomes best talents who can together prepare the way to this new energy in a truly multi-cultural work environment.

We offer challenging assignments in a wide range of areas and encourage applications from candidates with all levels of experience. Applications from under-represented ITER Members' nations and women candidates are strongly encouraged, as IO strongly believes that a diversified, equitable, and inclusive workplace is crucial in solving one of the most complex scientific and engineering projects in the world today.

As the IO attracts and retains people coming from a vast array of different backgrounds and cultures, discrimination and exclusion cannot be tolerated. The IO believes it is our diverse perspectives and background that gives unique strength and value to the ITER mission, regardless of race, member nation, gender, religion, status, sexual orientation, or disability - all are welcome and respected at ITER.

ITER CARE Values (Collaboration / Accountability / Respect / Excellence):

We perform our work with care, we care for the well-being of colleagues, our families and ourselves, and we care about the health of the planet for generations to come. CARE drives our work and our behaviors at ITER.

To see why ITER is a great place to work, please look at this [video](#)

Application Deadline: 04/08/2024

Department: Administration Department

Division / Program: Finance & Project Control Division

Section / Project: Accounting, Treasury & Systems Section

Group:

Job Family: Project Support

Job Role: Project Coordinator – 2

Job Grade: P2/P3

Language Requirements: Fluent in English (written & spoken)

Contract Duration: Up to 5 years

Overview

Do you have an interest in working in a multi-cultural environment to support the most challenging worldwide nuclear fusion project? Join our Accounting Team, focused on building robust financial data, and providing the stakeholders with the most relevant and accurate financial information to drive and monitor the project. The Accounting, Treasury and Financial Systems section mission is to prepare the ITER Organization's financial report, including the International Public Sector Accounting Standards (IPSAS) compliant financial statements, to ensure the safekeeping of the IO's assets, and to provide internal & external support regarding all financial related matters.

As an Accounting Officer, your goals include:

The fixed assets management within your scope, including oversight of the physical inventory and reconciliation of the fixed assets financial data with the internal asset management system (eg FAIMS);

Liaising with IO's internal and external auditors to provide them with accurate data, ensuring the follow-up of their recommendations and findings, and preparing the requested reports (MAC, IC);

Ensuring the compliance with the ITER applicable rules and in particular, the Project Resource Management Regulation and the IPSAS.

Success in this role includes:

- Financial Management of the Asset: maintaining an Asset register (acquisitions, removal, disposal, scrapping), the register of Physical Inventories, and regular review of their useful lives in compliance with IPSAS.
- Managing the Accounting Manual to keep up to date data, consistent with internal regulations and procedures;
- Anticipating and implementing new international standards when applicable.

Key Duties, Scope, and Level of Accountability

• **Primary Responsibilities:**

- Manages the fixed assets accounting system, and oversees the fixed asset management (Property, Plant and Equipment, intangible assets / physical inventory);
- Ensures the follow-up and the proper registration and transfers of the asset acquisitions, disposals (procedures, removal from the inventory; record in the financial system, adjustment of the amortization/depreciation, VAT/assets regularization, etc...)
- Provides support and contribution for the preparation of the ITER's annual Financial Report, including collaboration with stakeholders and confirmation of data;
- Manages the daily accounting work and in particular the fund accounting and asset management but also the closing operations leading to the annual financial statements.
- Prepares the budget execution statements/reports for the ITER's annual financial report;
- Supervises the Fund Accounting (earmarked and in-kind funds).

• **Additional Responsibilities:**

- Ensures the compliance of the accounting transactions with IPSAS, the accounting manual, the ITER's internal procedures and policies;
- Supports, offers guidance, and/or advises stakeholders including auditors, procurement selection boards (on all financial matters), Vertical Project Cost Management (VPCM), pension fund, health and disability insurance, decommissioning fund, etc...
- Supervises the tax (VAT) returns and exemptions processes with the French and European authorities;
- Provides report and other relevant documents to the Financial Audit Board (pre-FAB & FAB);
- Follows-up the auditors recommendations and findings and ensures the corresponding reports to the top Management, (MAC & IC);
- Ensures the monthly reconciliation cashflow statement and payment budget execution.

Experience & Profile

• ***Demonstrated experience and technical competencies in:***

- **At P2 Level:** Minimum 5 years' experience in accounting preferably in the field of construction or energy environments;
- **At P3 level:** Minimum 8 years' experience in accounting preferably in the field of construction or energy environments;
- **Essential competencies and experience** required for success in the role:
 - Financial Management: managing an organization's financial resources, to maximize the value of an organization while effectively managing its financial risks;
 - Accounting standards and principles to obtain, utilize, manage and account for resources;
 - Asset Management (including useful lives assessment, maintaining the asset register, and managing the disposal of the asset, etc..)
 - IPSAS Standards (or IFRS) related to financial statements within the scope of work;
 - Reporting and production of documentation to allow for accurate and fast review of the accounting records;
- **Advantageous competencies and experience:**
 - Information systems including SAP FI, AA, MM, FM, CO to produce or manage budget reports including monthly reports, annual budget reports, etc.;

- In-depth experience working with IPSAS would be desirable;
 - Financial analysis and forecasting;
 - Project Management, including earned value management, cost estimating, and project controls is an asset.
 - **Education:**
 - **At P3 level:** Master's degree in accounting/finance field or equivalent professional accounting certification (e.g. C.A., C.P.A...);
 - **At P2 level:** At least Bachelor' degree in accounting/finance field or equivalent professional accounting certification (e.g. C.A., C.P.A...);
 - **Advantageous:** IPSAS training / certification is desirable;
- The required education degree(s) may be substituted by extensive professional experience involving similar work responsibilities and/or additional training certificates in relevant domains.*
- **Language requirements:**
 - Fluent in English (written and spoken).
 - French language skills would be an advantage.

The following items apply to all jobs and job holders for the duration of tenure at ITER Organization:

- **The CARE Values are a framework of principles that guide our actions and define the culture and spirit of the ITER Project:**
 - Collaboration:** We collaborate with commitment and flexibility using the power of teamwork, building partnerships, and working with others to reach shared objectives;
 - Accountability:** We are accountable for the whole project - we take responsibility for our specific actions and are transparent in our daily work, holding self (ourselves) and others accountable to meet commitments;
 - Respect:** We treat each other with respect and dignity at all times, knowing that all of us belong here. We appreciate the value that our multicultural and diverse community brings to the ITER Project;
 - Excellence:** We are driven by excellence; we are agile and innovative while maintaining the highest standards of safety, quality and integrity;
- **ITER Core Technical Competencies:**
 - 1) **Nuclear Safety, Environment, Radioprotection and Pressured Equipment**
 - 2) **Occupational Health, Safety & Security**
 - 3) **Quality Control & Quality Assurance Processes**
- **Knowledge of these competencies may be acquired through on-board training at basic understanding level for all ITER staff members;**
- Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;
- May be requested to perform other duties in support of the project as defined by your line manager, and when relevant upon the request of the matrix manager;
- May be requested to work outside the ITER Organization reference working hours, including nights, weekends and public holidays, due to business needs - this may include on-call, shift work, etc.
- May be requested to be part of any of the project/construction teams and to perform other duties in support of the project;
- For staff expected to perform on-call, shift hours, or other work outside ITER Organization reference working hours, including nights, weekends, and public holidays, **the possession of a driving license valid in France is required. no commuting vehicle will be provided by the ITER Organization.**
- Informs management of any important and urgent issues that cannot be handled by line or matrix management and that may jeopardize the achievement of the Project's objectives;

The ITER Organization (IO) is an Equal Opportunity organization committed to diversity and inclusive in the workplace.